Broken Arrow Public Schools Appeal Form

Pursuant to board policy 4400: A parent may appeal the denial of a transfer request to the clerk of the board of education so long as the appeal is made within ten (10) calendar days of the notification of the written denial. If a timely appeal is made, the appeal shall be considered by the District’s board of education at its next regularly scheduled meeting. The appeal shall be considered by the board of education only upon the written submission of the District and the parent. Such written submissions shall state, at the minimum, the following in a statement not exceeding two pages in length: The date of the parent’s transfer request application, the reasons for the denial by the District of the transfer request, the factual reason(s) of the District or parent as to why the transfer request was/was not properly denied; and the criteria set forth in the policy as to propriety of the denial of the transfer request.

PLEASE PRINT LEGIBLY AND COMPLETE ALL FIELDS:

Student Name: _______________________________ DOB: ___/___/____ Student Grade: __________

Parent/Guardian Name: _______________________________________________________________________

Current Address: _____________________________________________________________________________

City: ___________________________ State: __________________ Zip Code: __________

Contact Phone: __________________________ Contact Email: ______________________________________

Why do you feel the transfer request for your student was not properly denied? ______________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________