



SECTION III: INSTRUCTION

POLICY 3030

CONCURRENT ENROLLMENT GUIDELINES FOR JUNIOR AND SENIOR STUDENTS

Concurrent enrollment provides junior and senior students in good academic standing an opportunity to gain college and high school credit while simultaneously completing a high school education. State law requires that each high school student be made aware of the opportunity to participate in concurrent enrollment.

Qualified juniors and seniors who are regularly enrolled, who meet the standards set forth by the Oklahoma State Regents for Higher Education, and who are able to meet the Broken Arrow High School graduation requirements, may be authorized to take courses for college credit while completing high school requirements for graduation. These guidelines for concurrent enrollment have been approved by the Broken Arrow Board of Education, and are in accordance with existing policies of the Oklahoma State Board of Education and the Oklahoma Regents for Higher Education that affect the participation of junior and senior students in concurrent enrollment.

The high school counseling office and the principal or designee must verify that a student is in good academic standing and will stay on course for graduation pending enrollment in college courses.

Qualified juniors and seniors may concurrently enroll in a maximum of six (6) college courses each semester (a full high school load) not to exceed a total enrollment of high school and college work load equal to nineteen (19) credit hours. Each high school course is counted as three (3) credit hours, and college course credit hours will be determined by the college or university guidelines. Students may use one of the approved hours as a travel period, with no more than one travel period allowed per day.

Concurrently enrolled students who elect to withdraw from a college course prior to completion and after the 10 day drop period for that course will receive a WF (withdrawal failing) on their transcript and are required to notify high school administration. Students will be enrolled in a course of comparable credit. The only exception is a student who drops and changes their high school schedule within the first ten (10) days of the semester, as stated in our add/drop policy. Students who receive a WF or F in their concurrent class or classes will not be considered for concurrent enrollment the subsequent semester and may be subject to academic probation or suspension at the partnering college or university. All concurrent course grades will be calculated into the high school GPA.

Concurrently enrolled students are responsible for their own transportation to and from college courses unless they are participating in *Excelerate* (TCC/NSU-BA partnership), and they are responsible for the tuition and other expenses involved in concurrent enrollment. Funding assistance may be available through ACE, *Excelerate*, Attend College Early Bill or other sources. Students are encouraged to check with their guidance counselor regarding these opportunities.

Concurrent enrollment courses taken for high school credit (dual credit) must be aligned to Oklahoma Academic Standards and be approved by the principal or designee prior to the student's enrollment in the concurrent course. Concurrent core classes (math, science, history/social science, English) or those pre-approved by administration will be awarded a weighted credit of 5 points for an A, 4 points for a B, 3 points for a C, 1 for a D, and no credit for a failing grade. Failure to pass these classes could jeopardize on-time graduation. To qualify for high school credit, a student must present to the



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Broken Arrow registrar, within ten (10) days upon completion of the college course, an official transcript from the college or university where the course was successfully completed. All grades, regardless of passing or failing, will be calculated into the student's high school GPA.

Students who successfully complete the concurrent (1) semester core class, Composition I may be awarded 1 full unit (2 credits) of either English 11 or English 12. Credits awarded will be based on cohort year. Students who successfully complete the concurrent (1) semester core class, Composition II, will be awarded 1 full unit (2 credits) of English 12.

Students who are enrolled in the eleventh or twelfth grade and qualify for concurrent enrollment in accordance with the district's policy may enroll in a maximum of nine semester credit hours during the summer session at a college or university prior to the junior or senior year of high school.

Source: *Broken Arrow Board of Education policy adoption, April 21, 1997.*
Broken Arrow Board of Education policy adoption, July 13, 2009.
Broken Arrow Board of Education policy revised, August 15, 2011.
Broken Arrow Board of Education policy revised, October 28, 2013
Broken Arrow Board of Education policy revised, December 11, 2017.
Broken Arrow Board of Education policy revised, June 25, 2018.
Broken Arrow Board of Education policy revised, October 11, 2021.