



SECTION I: BOARD OF EDUCATION POLICY 1240

SCHOOL BOARD POLICIES

Purpose: To provide for the development, maintenance, review and suspension of Board policies.

Adoption of new policies or revision of existing policies is solely the responsibility of the Board of Education. Proposals for new policies or revisions to current policies may be submitted in writing by any interested citizen, District employee, or member of the Board. Proposals shall be submitted to the Superintendent or a Board member for referral to the Policy Review Sub-Committee.

The formal adoption of policies will be recorded in the minutes of the Board meeting. Only those written statements adopted and recorded in the minutes will be regarded as official policy of the Board. Policies will be effective immediately upon adoption unless a specific effective date is provided in the motion to adopt.

The Superintendent or designee is directed to maintain the Board's policy reference files, provide for the proper coding of new policy statements, and maintain the Board's Policy Manual.

The Superintendent or designee shall commence a review of all policies once per quarter and bring any recommended revisions before the Board. The superintendent shall inform the Board of all policies that are out-of-date or in need of revision as a part of the annual review.

The policies of the Board are subject to suspension, amendment, or alteration upon a majority vote of the Board at a regular or special meeting. The proposed suspension, amendment, or alteration shall appear before the Board twice prior to adoption; once for information and once for action, except in the case of an emergency, changed legislation, or when it is in the best interest of the District.

Source: *Broken Arrow Board of Education policy adoption, August 9, 1993.*
 Broken Arrow Board of Education policy revised, February 14, 2011.
 Broken Arrow Board of Education policy revised, February 27, 2012.
 Broken Arrow Board of Education policy revised, July 10, 2017.
 Broken Arrow Board of Education policy revised, May 13, 2019.