

# INVITATION TO BID

**B12-47 PAPER SUPPLIES  
BID OPENING DATE:  
9:00 AM, June 20, 2012**



**Broken Arrow Public Schools  
701 S Main Street  
Broken Arrow, OK 74012  
(918) 259-5700**

**INSTRUCTIONS: This sealed bid must be submitted to the Purchasing Department, Broken Arrow Public Schools, 701 South Main Street, Broken Arrow, Oklahoma, 74012, no later than 9:00 AM, June 20, 2012.** The Broken Arrow Board of Education cannot be responsible for lateness of bids due to mail delays. Bids submitted by facsimile machines or by e-mail are not acceptable.

Sealed bids must be figured F.O.B. Destination, Broken Arrow, OK. Broken Arrow Public Schools are Tax Exempt; therefore, state and federal taxes should not be included in bid price. This bid form or a reproduction showing the identical information must be used to submit the bid. Please bid in accordance with the bid specifications. Bidders may bid on any or all parts of the bid. The "Non-Collusion Statement" must be dated, signed, and notarized according to the Oklahoma State Law (enclosed). No bidder may withdraw his bid for a period of thirty days (30) days after the bid opening.

Faxed or e-mailed bids ARE NOT acceptable. All bids must be submitted by the date and time of public opening (see above). Bids must be submitted in a sealed envelope clearly marked (typed or blocking lettering only) with the vendor's name, return address, the opening date and time. An original and one (1) copy of the Bid shall be provided. Bids received after the date and time specified shall be considered LATE, and shall not be considered for award.

If bidding an alternate please provide part number, specifications if any and pricing on a separate sheet enclosed with the bid.

**BID AWARD:** The bid will be awarded by the Board of Education (BOE) at a BOE regularly scheduled meeting on July 9, 2012. The right is reserved by the Broken Arrow Board of Education to reject any or all bids or parts of bids, and to award the bid in the best interest of the school district after comparing specifications, performance, service, quality, price, availability of firm, and delivery dates. All of these factors will be considered and evaluated by school officials before making a decision. All bids are public record and are available during regular office hours. The Broken Arrow Board of Education reserves the right to waive informalities or minor irregularities in the bid.

The bid proposal shall be enclosed in a sealed envelope marked on the outside

SEALED BID:  
Bid Opening Date:  
Attn:

B12-47 Paper Supplies  
**9:00AM, June 20, 2012**  
Mark Bilby

# BROKEN ARROW PUBLIC SCHOOLS

701 S MAIN ST  
BROKEN ARROW, OK 74012

## BID PROPOSAL

BID NO: B12-47 \_\_\_\_\_

BIDDER: \_\_\_\_\_  
(Please Print)

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_

### ACKNOWLEDGEMENTS:

- A. Bidder has received and fully examined INSTRUCTIONS.

### AGREEMENTS:

- A. We agree to hold this Proposal open for thirty (30) days after bid opening date.  
B. Successful bidder(s) agree to comply with the Non Collusion Statement.  
C. Broken Arrow Public School reserves the right to award the bid in the best interest of the school district after comparing specifications, performance, service, quality, price, availability of firm, and delivery dates. The bid may be awarded to a variety of different vendors or just one. Please bid accordingly.  
D. Bidders can bid on part or on all the items listed.

### Base Bid

Qty	Product	Specs.	Weight Limit	Case Ct.	Pallet Limit	Price	Extended Price
800	VALH3037N13 30x38 20-30 Gal / must see samples if Interplast is not quoted	13-16 Mic HD / Star Sealed	35 lbs		80 Cases		
1000	VALH3860N16 38x60 60 Gal / must see samples if Interplast is not quoted	16 Mic HD / Star Sealed	60 lbs		72 Cases		
900	Toilet Tissue 2 Ply / Must see samples.	2 Ply, 600 Sheets per roll 4x4" or 4x4.5"			20 Cases		
600	Celly Soft 12" 13482 / must see samples is CellySoft is not quoted	2 Ply 12" roll			36 Cases		
200	Celly Soft 9" 13480 / must see samples is CellySoft is not quoted	2 Ply 9" roll			36 Cases		
50	Appeal White Multifold APP12502	White Mutifold Paper Towel					
2000	Scott Brand KC1040 8"x1000"	Must be Kimberly Clark			25 Cases		
50	Kimber Clark Wypal L40	Must be Kimberly Clark			28 Cases		

**If bidding alternate items please provide samples to the District's Plant Operations Department located at 1810 W Detroit, Broken Arrow OK. no later than June 13, 2012. Samples can be dropped off between 8am and 3pm Monday thru Thursday. No alternates will be accepted for Kimberly Clark specified items. Do not drop off your bids at this location all Bids must be sealed and returned to 701 S Main, Broken Arrow Ok as specified above. Please do not leave any pricing when dropping off samples.**

Items must be palletized and loaded on truck with open end of pallet facing rear of truck. BAPS Warehouse does not have equipment to off load pinwheeled pallets.

Paper Towels and Toilet Paper Delivery - Half Quantity Delivered in July Remainder Delivered in Sept

**THIS BID INVALID IF FOLLOWING IS NOT SIGNED AND NOTARIZED**

**STATEMENT OF NON-COLLUSION**

STATE OF \_\_\_\_\_ )

) SS

COUNTY OF \_\_\_\_\_ )

(Name) \_\_\_\_\_, of lawful age, being first duly sworn, on oath says: (s)he is the duly authorized

agent of (Firm) \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Broken Arrow Public School officials or employees, as well as facts pertaining to the giving or offering of things of value to school district personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached: (S)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid: and neither the bidder nor anyone subject to the bidder's direction or control has been a party: (a) to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding: (b) to any collusion with any school district official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor; (c) in any discussions between bidders and any school district official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Affiant Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Company Name \_\_\_\_\_

Subscribed & sworn before me this \_\_\_\_\_ day of \_\_\_\_\_

My Commission expires:

\_\_\_\_\_ NOTARY PUBLIC \_\_\_\_\_

(SEAL)